

FBMS PTO General Meeting  
October 22, 2015  
School Library  
6:00 pm

**Attendance:** See Attached

**Agenda:** See Attached

Cayce Carlsson, President, called the meeting to order at 6:07 pm.

President Cayce Carlsson welcomed all in attendance and reminded all to sign in and pick up handouts. Also advised members to pick up red voting cards.

Parliamentarian Kara Hagen confirms a quorum is present.  
She reviews voting procedure using the red cards.

Secretary Report- Laura Carter

Minutes from the September 24 general meeting were reviewed.

Tim Weltin motions the minutes be approved.

Amber Caver seconds.

All in favor.

Motion passes.

Principal Report – AP Eric Jimenez on behalf of Principal Paolo Castagnoli

Mr. Jimenez states that Mr. Castagnoli is attending an administrative meeting so wasn't available this evening.

Offers thanks for all the help with homecoming week. 550 students attended the dance.

Current enrollment is 970.

Tables waiting to be installed; ipads to be purchased.

SDMC approved funds for tennis courts and sound system.

FBMS earned 2<sup>nd</sup> place @ UIL meet after Pin Oak.

President Report – Cayce Carlsson

Shared that a grant committee was created at previous board meeting. Purpose is to decide how funds can be requested from PTO. Will be comprised of 5 people.

Grant committee will create and document the procedures for requesting money.

Volunteers needed: Carrie Consolvo, Amber Caver, Carrie Phillips and Merin Noonan volunteer.

Cayce Carlsson also reports a By-law Review committee has been created with the purpose to review current by-laws and determine any changes or updates that need to be made now that the PTO has grown over the past 4 years. Will review, amend and bring to a vote.

Meredith Sipes will chair; Teresa Montgomery also volunteered. Additional volunteers needed, just need to be PTO member.

Cayce Carlsson shares that board approved a motion to change the budget to provide \$1000 in funding for Panther Incentive program. The allocation will keep rewards system in place.

Parliamentarian Kara Hagen asks for vote to approve the \$1000 funding.

All in favor.

Motion passes.

Cayce Carlsson shares that the board also voted to approve a budget change to allocate \$300 for the PTO to purchase shirts to donate to the school. There is also \$92 leftover from a grant last year that will be used for shirt purchases also.

Erica Jacoby motions that the PTO approve a change to the budget to provide \$300 for the purchase of shirts to donate to the school.

Dianne Holliman seconds.

All in favor.

Motion passes.

Cayce Carlsson shares the board also approved a \$500 line item budget for a new safe to be located in storage closet in cafeteria.

Erica Jacoby motions that the PTO approve a \$500 line item budget for a new safe to be located in storage closet in cafeteria.

Dianne Holliman seconds.

All in favor.

Motion passes.

Cayce Carlsson shares the next general meeting is November 19, 2015.

#### Treasurer Report – Amber Caver

Presented **FBMS Budget 2015-2016 and Financial Activity Report from 9/24/15 – 10/21/15**: attached  
Shared that the FBMS PTO is officially sales tax exempt. Will be able to provide committees with a tax exempt form.

Reports that the PTO's insurance is due for renewal.

Policy is \$2 million in general coverage, \$5000 medical, \$25,000 accidental, \$1 million officer liability, \$10,000 business projects, \$25,000 fraud.

Renewal is \$825 but 200 paid so will be \$625; also have quote from AIM for \$775.

Amber recommends the PTO stay with PTO today and accept the renewal.

\$1000 has already been budgeted for the payment.

Teresa Montgomery motions to approve the Treasurer's Report as presented.

Carrie Phillips seconds.

All in favor.

Motion passes.

#### 1<sup>st</sup> Vice President Report – Kara Hagen for Sindee Bielamowicz

Preparing for Pie in the Library, \$982 worth of Pie in the Sky sold. Money will be donated directly to the library.

Pies should be picked up at the next general meeting.

There will also be baked goods for sale.

There will be a sign-up genius connected to the website and sent out in e-news blast for parents to sign up to donate and help.

#### 2<sup>nd</sup> Vice President Report – Nadia Ahmed

Thanks Carrie Consolvo and Mindy Mitchell for a successful fundraiser and thanks Carrie Phillips for organized tailgate.

November 17 is supper club at Chik-fil-A (mention FBMS)

November 18 is dinner for the membership level w/ dinner with Principal  
January 22 is the auction. November 4 they will send out sign up for volunteers.  
Carrie Consolvo says she is working with Mr. Jimenez to work out logistics for fundraiser item pick-up.

#### 3<sup>rd</sup> Vice President Report – Teresa Montgomery

Currently have 170 PTO members. Membership will continue selling leveled memberships until October 31<sup>st</sup>, after will only sell basic memberships the rest of the year.

November 18<sup>th</sup> is dinner with Principal Castagnoli.

Dianne Holliman is working on the website and a possible facebook page.

Jeanette Gillian is currently selling yearbooks.

Membership goods can be picked up when t-shirts are being sold on Wednesdays in cafeteria.

#### 6<sup>th</sup> Grade Representative Report – Sophia Castillo

Made \$315 at tailgate with booth

November 11 is 6<sup>th</sup> grade movie night (another fundraiser)

Mrs. Van Wellegam has requested donations, will be from 3:45 – 6:15.

October 30 from 3:30-4:30 is another fundraiser selling “hot” chips like Takis, Cheetos. Need donations and people to help sell.

Money is being raised for any 6<sup>th</sup> grade activity. Money will be carried over when they go to 7<sup>th</sup> grade if not spent.

Used for field trips, class parties, etc

#### 7<sup>th</sup> Grade Representative Report – Amy Adams

No report

#### 8<sup>th</sup> Grade Representative – Erica Jacoby

Starting to plan for many year- end events. Working on a letter to go out to students.

Will be sharing more about upcoming fundraisers to fund field trips.

#### New Business

Tim Weltin, Parent Involvement Coordinator, shares the magnet recruiting season is underway.

FBMS is hosting tours.

Amber Caver asked if parents were needed to help with tours. Tim said parents are always welcome.

President Cayce Carlsson adjourned meeting at 6:37 pm.

Minutes submitted by Laura Carter

